

Important instructions for completing form:

- All information in section (A) **MUST BE TYPED** – hand written submissions will be rejected.
- Section (C) **MUST BE SIGNED AND DATED** by the individual completing the submission.
- Applicants do not enter any information in sections (B) and (D).

Important instructions for submitting ID:

- All consent forms must be accompanied by a clear photocopy of two (2) pieces of identification issued by a government authority (such as a driver's license or passport).
- Ensure that both pieces of ID are submitted as one document on one page.
- Ensure that the copy is clear and legible.
- Ensure that the ID is valid and signed (Passports must be signed on the signature of bearer section).
- One piece of identification must contain a recognizable photograph of you taken within the last 5 years.
- The pieces of identification must confirm your full given name, surname, date of birth, gender and current mailing address.
- Expired documents are not acceptable.

Acceptable Forms of Photo Identification

- Driver's Licence
- BYID (issued by the LCBO)
- Military Employment Card
- Canadian Citizenship Card
- Indian Status Card
- International Student Card
- Passport
- Permanent Resident Card
- PAL-Possession & Acquisition Licence
- CNIB Card
- Nexus Pass (MUST PROVIDE FRONT AND BACK COPY)

Acceptable Forms of Non-Photo Identification

- Birth Certificate
- Baptismal Certificate
- Hunting Licence
- Outdoors Card
- Canadian Blood Donor Card
- Immigration Papers

Common ID Submitted that is not acceptable

Health Cards - cannot be accepted for identification purposes under the *Personal Health Information Protection Act*, 2004 (Section 34).

Social Insurance Cards (SIN) - It is a punishable offence to photocopy a SIN card pursuant to the *Employment Insurance Act*, Part VI, (Section 141(c)) .

Important note for foreign ID:

If the ID is not in English, it must have a translation attached to it and the ID's must always be valid.